

# SEMINARY OF CHRIST THE KING

## ACADEMIC AND FORMATION PROTOCOL FOR COVID -19

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SEMINARY OF CHRIST THE KING • PO BOX 3310 • MISSION, BC • V2V 4J5 • PHONE: 604-826-8715 • FAX: 604-826-8725

### **Academic and Formation Protocol for COVID -19**

**Purpose:** This protocol outlines the safety protocols to be used to support the intake of students to complete outstanding, essential, face to face education requirements during the COVID-19 Pandemic.

1. If any student, faculty or staff member is experiencing COVID-19 like symptoms they must self-isolate and are not permitted to be in the classrooms, or Seminary Buildings. Anyone who is required to self-isolate less than a month will be accommodated and will be allowed to make up any lost material at a later date.
2. Classrooms, refectory and recreation area now provide for (2m/6ft) social distancing.
3. Students will enter and exit their classroom areas through the designated exterior doors only. Travel through interior hallways should be restricted to trips to and from the bathrooms and seating area only.
4. Students will be briefed on the nearest hand wash station, and encouraged to practice frequent hand washing, before and after common meals, for example.
5. Upon arrival, students must wash their hands immediately.
6. Hand sanitizers or washing areas will be provided for the refectory and recreation areas. Wash your hands in your own room before coming to the gym.
7. Face masks or shields (provided by you) will be used if social distancing cannot be maintained.
8. Common touch points such as door handles and washrooms will be frequently sanitized by Seminarians designated by the Rector or Vice-Rector.
9. The Rector or Vice-Rector will brief students on the direction of pedestrian traffic flow within each building area.
10. Common areas (Public Phone and Lobby Computer area) will be restricted to individual use when possible, (otherwise masks will be mandatory). The Gym washroom is included in the sanitation discipline at this time.
11. Students should take coffee breaks individually. The common Coffee area is no longer in use for the period of the pandemic. The refectory has been rearranged to provide socially distanced seating. This accommodates one person per table, please do not rearrange the seating.

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12. A placard system of green/red cards will be used to signal sanitized/not sanitized areas.
13. Students are asked to arrive for class five minutes prior to their scheduled start time, and to leave the class, gym and refectory as soon as they are finished their activities there for the day.
14. Students must maintain (2m/6ft) social distancing while entering and leaving the facility. This includes walking to and from your car.
15. Additional protocols specific to the Church or Chapel and Sacristy area will be briefed by person designated for that area.
16. Protocols and directives outlined by the Health Office will be adhered to at all times.

