

SEMINARY OF CHRIST THE KING

SAFETY PROCEDURES AND DRILLS

SEMINARY OF CHRIST THE KING | PO Box 3310 | MISSION, BC | V2V 4J5 | PHONE: 604-826-8715 | FAX: 604-826-8725

Fire Drill Procedures

At the sound of the fire alarm all students rise from their chairs and await instructions from their teacher.

Students follow their teacher into the main hallway where they line up two by two.

The student in each class who is designated to do so **by the teacher present**, will close all windows and close the door behind him before joining the rest of the class in the hallway line up.

The teacher leads students out of the building by nearest exit: rooms 204, 205, 206 leave by North end of hallway; 202, 203 by lobby exit; 201 by exit West of hall. Students follow in an orderly fashion -- **DO NOT RUSH OR RUN!**

If anyone present is bound to a wheelchair, three students will assist him, in his wheelchair, in leaving the building by the exit nearest room 201.

The teacher assembles students outside away from the buildings East of the Lobby area where roll-call is taken.

The Rector will check all classrooms and washrooms before leaving the building.

The Rector will meet teachers and students outside and receive roll-call reports from the teachers.

In case of fire drill: Students will then follow their teacher back into class quietly where classes will resume.

Each teacher should make up a written report, mentioning any problems encountered or tasks left undone and hand it in to the Rector.

