

SEMINARY OF CHRIST THE KING

SAFETY PROCEDURES & DRILLS

SEMINARY OF CHRIST THE KING • PO Box 3310 • MISSION, BC • V2V 4J5 • PHONE: 604-826-8715 • FAX: 604-826-8725

Emergency Procedures Policy

In case of an intruder on the seminary property the following procedures are to be observed.

Students and teachers are to say in their class rooms.

Close and lock all windows, draw all blinds.

The main and side entrance doors to the Gym and/or Residence is to be locked or secured. If doors cannot be locked they are to be secured by other means. All classroom doors can be secured by wedging a chair under the door handle, moving desks and/or shelves in front of the door. Doors that can be locked must be locked.

Students should take cover under desks away from door and window entrances.

The first teacher or seminarian or staff member to be aware of a threatening situation must call 911 as soon as reasonably possible.

Students and teachers are not to leave their places and positions of safety until notified by the Abbot or Prior or Rector or their representative.

Frequency of drills:

Fire drills 2 times per year.

Earthquake instruction and drill once per year.

Lock down instruction and drill once per year.

